

**MEMORANDUM**

**TO:** Jeffrey D. Armstrong, President

**FROM:** Shayna Lynch, Co-chair  
 Cal Poly Opportunity Fee Committee *Shayna Lynch*  
Shayna Lynch (Feb 10, 2021 17:40 PST)

Cynthia Vizcaíno Villa, Co-chair *Cynthia Vizcaino Villa*  
Cynthia Vizcaino Villa (Feb 10, 2021 16:22 PST)  
 Cal Poly Opportunity Fee Committee

**SUBJECT:** Cal Poly Opportunity Fee – 2021/22 Recommended Allocations

**DATE:** February 9, 2021

**CC:** Cal Poly Opportunity Fee Committee  
 David Valadez

The Cal Poly Opportunity Fee Committee (the Committee) met in February to discuss recommendations from the Graduation Initiative 2025 Leadership Team regarding the FY2021-22 CPOF budget and expenditure plan. The Committee was provided an overview of proposed expenses totaling approximately \$1,612,603.

For your consideration, the Committee approved by unanimous vote the following recommendations:

**2021-22** New Scholars: ~676; Total Scholars: ~1,400

	PROGRAM ADMINISTRATION	PROGRAMS & SUPPORT	ACADEMIC ADVISING
<b>ONGOING POSITIONS</b>	Assistant Director Data & Budget Analyst Graduate Assistants (2)	Program Coordinator, Yrs 1-2 Program Coordinator, Yrs 3+ Student Assistants (31) UNIV 100 Lecturers (11)	Lead Advisor (MSC) Retention Spec. (CENG) Retention Spec. (CAFES/OCOB) Academic Advisor (MSC)
<b>NEW POSITIONS</b>	Admin. Support Coordinator	Student Assistants (14) UNIV 100 Lecturers (9) UNIV 100 Coordinator	Retention Spec. (CSM) Program Coordinator
	\$308,000.00	\$453,500.00	\$705,103.00
<b>OPERATING EXPENSES</b>	\$16,500.00	\$105,500.00	\$24,000.00
<b>SUBTOTAL</b>	\$324,500.00	\$559,000.00	\$729,103.00
<b>TOTAL</b>	<b>\$1,612,603.00</b>		

Please let us know if you have any questions or if we can provide any additional information regarding these committee recommendations.

Approved:

  
 Jeffrey Armstrong (Feb 11, 2021 16:54 EST)

Jeffrey D. Armstrong  
 President